



投稿系统使用及投稿流程简介

常见问题解答

Nov 2023
Researcher Support Team



Elsevier Researcher Support Team- China

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1.如何查看期刊基本信息-影响因子等

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About the journal

The official journal of the [Chinese Chemical Society](#)

Chinese Chemical Letters (CCL) (ISSN 1001-8417) was founded in July 1990. The journal publishes preliminary accounts in the whole field of chemistry, including *inorganic chemistry*, *organic chemistry*, *analytical chemistry*, *physical chemistry*, *polymer chemistry*, *applied chemistry*, etc., satisfying a ...

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2.1 weeks

Time to First Decision

4.6 weeks

Review Time

0.8 weeks

Publication Time



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2. 使用爱思唯尔内容-引用Elsevier出版稿件的版权使用问题-1/2

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2. 使用爱思唯尔内容-引用Elsevier出版稿件的版权使用问题-2/2



Fabrication and characterization of hydrophilic corn stalk biochar-supported η -efficient metal removal

Author: Fan Yang, Shuaibui Zhang, Yuxing Sun, Kui Cheng, Liangchen Li, Daniel C.W. Tsang

Publication: Bioresource Technology

Publisher: Elsevier

Date: October 2018

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3. 投稿流程简介-1/4

投稿系统概览



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Chinese Chemical Letters



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3. 投稿流程简介-2/4

按要求上传文件&提交信息

The screenshot displays the manuscript submission process. At the top, a navigation bar includes links for Home, Main Menu, Submit a Manuscript, About, and Help. Below this, a progress bar shows five steps: Article Type Selection, Attach Files, General Information, Additional Information, and Manuscript Data. The 'Attach Files' step is highlighted with a red box and a blue download icon. To the left of the main content area, a list of required files is shown with checkboxes: Cover Letter, List of Suggested Reviewers, Highlights (for review), Manuscript, and Declaration of Interest Statement. The 'Declaration of Interest Statement' is marked with a red dot, indicating it is the current step. The main content area features a form with a 'Select Item Type' dropdown menu (set to '*Manuscript'), a 'Description' text box (containing 'Manuscript'), a 'Browse...' button, and a 'Drag & Drop Files Here' area. A red arrow points from the 'Attach Files' step in the progress bar to the 'Declaration of Interest Statement' in the list. Another red arrow points from the 'Declaration of Interest Statement' to a text box at the bottom.

Home Main Menu Submit a Manuscript About Help

Article Type Selection **Attach Files** General Information Additional Information Manuscript Data

- ✓ Cover Letter
- ✓ List of Suggested Reviewers
- ✓ Highlights (for review)
- ✓ Manuscript
- Declaration of Interest Statement

Select Item Type
*Manuscript

Description
Manuscript

Browse... OR Drag & Drop Files Here

Insert Special Character

在Attach Files选项下，页面左侧会出现必传文件列表，列表所有选项为绿色时，说明必传文件已经上传完成。

3. 投稿流程简介-3/4

创建PDF

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Article Type Selection



Attach Files



General Information



Additional Information



Manuscript Data

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details. Please ensure that the title/authors affiliation details of the article matches with the submission system and the Manuscript file.

[Insert Special Character](#)

- Title

Full Title (required) ✓

Rich text editor toolbar with icons for undo, redo, bold, italic, underline, strikethrough, subscript, superscript, link, unlink, insert link, insert image, insert table, insert code, and a styles dropdown. The text area contains "test test test".

↓ Next

+ Abstract

+ Keywords

+ Authors

+ Funding Information

上传所有文件，
最后点击Build
PDF for Approval
以生成PDF文件

← Back

Save & Submit Later

Build PDF for Approval →

3. 投稿流程简介-4/4

提交稿件

Author Main Menu

How can I find out more about the status of my manuscript?

New Submissions

Submit New Manuscript ⓘ

Submissions Sent Back to Author (0)

Incomplete Submissions (0)

Submissions Waiting for Author's Approval (1)

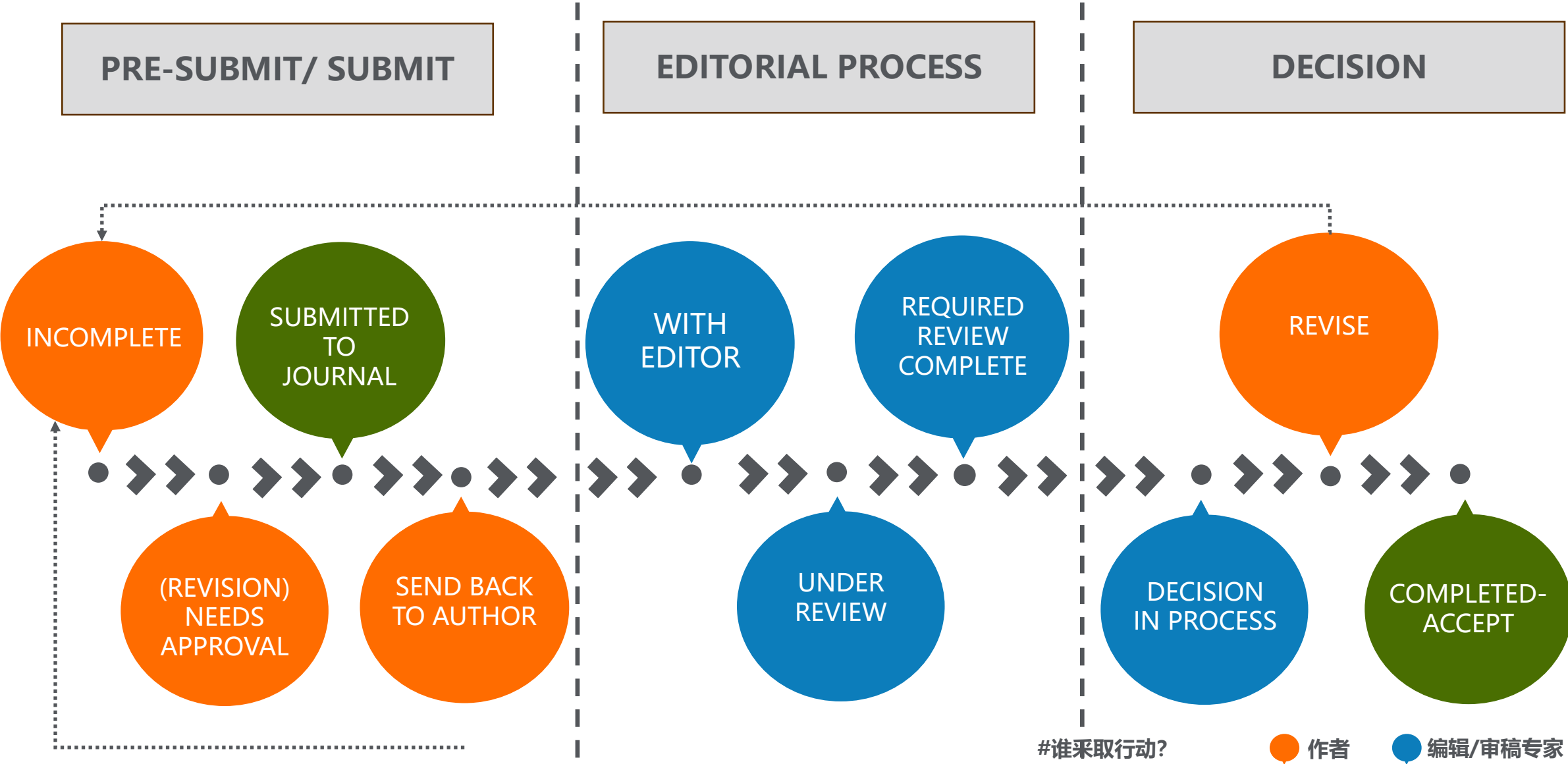
Submissions Being Processed (0)

Revisions

Page: 1 of 1 (1 total submissions)Results per page 10

Action	Title	Date Submission Began	Status Date	Current Status	Accept Ethics in Publishing?
View Submission Edit Submission Approve Submission Remove Submission Send E-mail	test	May 04, 2022	May 04, 2022	Needs Approval	☒ I accept

4. Editorial Process简介-1/2



4. Editorial Process简介-2/2



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稿件状态“知多少”系列
之一

PRE-SUBMIT/ SUBMIT
助力投稿 前程美好

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Tracy



Paul



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之三

DECISION阶段
拆“盲盒”，新收获

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Aimee



Paul



Tracy



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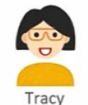
稿件状态“知多少”系列
之二

EDITORIAL PROCESS
审稿状态就这么简单！

07, 2023
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Aimee



Tracy



Paul



5.如何申请修改稿延期

申请修改稿延期，需要

- 通讯作者发送邮件
- 备注稿件信息
- 需要延长的时间周期

使用投稿时预留的邮箱发送邮件至
`support_Chinese@elsevier.com`



6.稿件接收及Open Access简介1/2

稿件接收之后会发生什么



Track your accepted article

Our reference:*

Author surname:*

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6.稿件接收及Open Access（OA）简介2/2

OA简介

什么是OA

开放获取代表免费和永久获取已发表的研究成果，爱思唯尔出版的开放获取期刊中的所有文章均经同行评议，而且在录用后即时且永久供所有人免费阅读和下载

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OA:作者付费，读者可以下载查看文章

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7. 获取文章当期期刊封面和目录

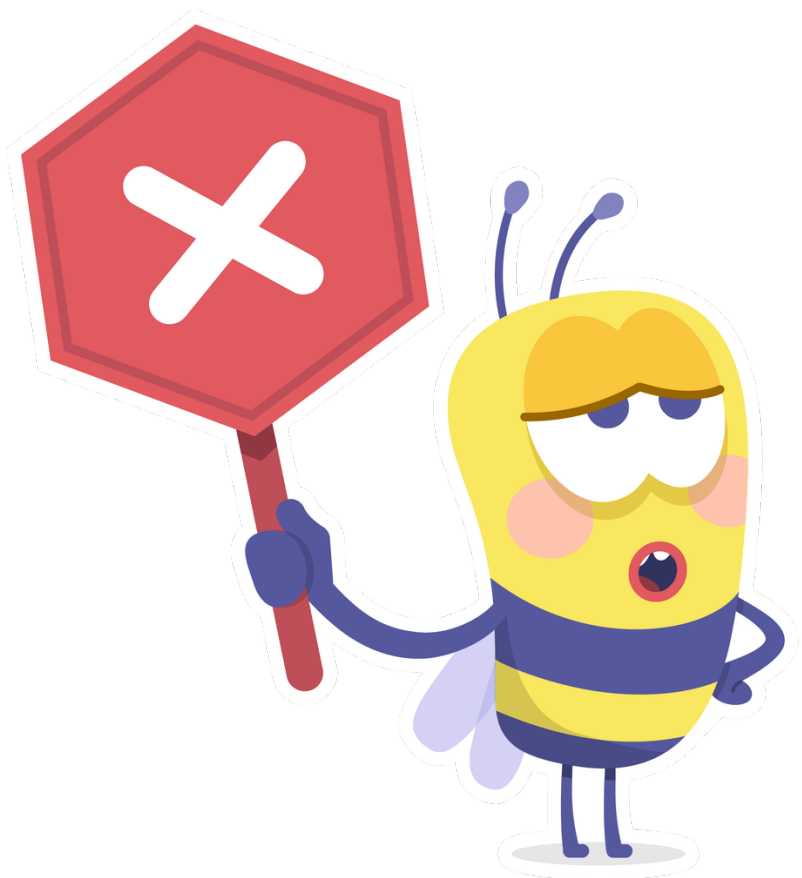
获取封面目录页信息，需要

- 文章当期（**Issue**）已经定稿发表
- 文章相关作者发邮件联系

获取方法如下：备注稿件信息和获取期刊封面目录页的要求，使用投稿时预留的邮箱发送邮件至 support_Chinese@elsevier.com



8. 可否将ChatGPT列为作者



作者身份

作者身份意味着责任和义务只能由人类来执行和完成。每个（共同）作者都有责任确保任何与文章准确性或完整性相关的问题得到适当的调查和解决，并且作者身份要求其能够批准文章的最终版本并同意提交。作者还有责任确保文章是原创的，所声明的作者有资格获得作者身份，并且文章不侵犯第三方权利。

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Thank you

